

Board of Selectmen  
Minutes August 19, 2014

Convened at 6:00 pm

Present: Ken Christiansen, Chairman  
Andrew Artimovich  
Jane Byrne  
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

David and Joyce Gallant were present to follow up on the discussion regarding their appeal of the land use change tax on their property located at 179 Crawley Falls Road. D. Gallant had the bank appraisal that was completed in order to approve the construction of their new home. D. Gallant said the 1.66 acres had been cleared and the driveway was put in at the time of the appraisal; the land at that time was valued at \$81,500. Mantegari said even if the land was cleared, once the home is put on it would be considered an improved lot. In his opinion, that would further increase the land value above the \$81,500. Mantegari said we should look at the land value before and after construction. Christiansen asked for a copy of the appraisal for Jim Michaud to review. Once Michaud has reviewed the document, the board will make their final decision.

Building Inspector Gil Tuck had the following building permits to be signed:

- Bayside Distributors, 277 Rte. 125, gas heater: signed by Board
- Don and Candy Graves, 28 Idyllwood Drive, plumbing permit: signed by Board
- Jon Harris, 11 Vahey Drive, generator: signed by Board.

Chief Lemoine was present to discuss the annual medical screening requirements in the handbook for the full time firefighters. Clement read the annual requirements to the board and said that Lemoine would recommend conducting the respirator approval annually and the remainder of the exams to be conducted biennially. He said the results from the other tests could be captured annually though their yearly PT test. Mantegari would recommend the urinalysis annually. Artimovich made a motion, 2<sup>nd</sup> by Byrne to approve Lemoine's recommendation and to update the policy to reflect respirator and urinalysis to be conducted annually with the remainder of the medical screen to be conducted every other year. All were in favor.

Lemoine said he would like to add a "lean to" to divert the water away from the air conditioners, LP regulator, and the waste water tank. He would recommend a lean to 24 X 14 to keep the water from pooling at the north side of the building. Lemoine said he would put together the specs. Artimovich made a motion, 2<sup>nd</sup> by Byrne to create an RFP for a 24 X 14 lean to for the fire station. All were in favor.

Robinson was present to discuss the sandblasting and painting of trucks to maintain them. Robinson said he looked at purchasing a sand blaster but the job cannot be done in house because the paint contains lead. To have the loader sandblasted and painted at Fletcher's the estimate is \$6500. Robinson would also recommend replacing the dump body on the 2006 International. The new dump body with any sanding and painting is estimated at \$8300. If any welding is

Board of Selectmen  
Minutes August 19, 2014

needed that will be an additional \$60 per hour. Clement said funds were encumbered from the 2013 budget for this purpose. Mantegari made a motion, 2<sup>nd</sup> by Artimovich to move forward with the sandblasting and painting as recommended by Robinson. All were in favor.

Byrne made a motion, 2<sup>nd</sup> by Mantegari to open the public hearing for input on the Cable Franchise Agreement. All were in favor. There was no one present from Comcast to speak on the matter.

Robinson also said that he would like to replace the body and sander of the 2001 6 wheel dump. Robinson said replacing the rusty body with a sand body. They would sell the current sander, and the cost for the new dump body is \$41,195 which would be expended out of capital reserves for highway vehicles and equipment. Mantegari said this would extend the life of this vehicle and delay purchasing a replacement. Demeritt said this will also allow the dump body to be cleaned more efficiently and prevent the road salt from eroding it. Mantegari made a motion, 2<sup>nd</sup> by Byrne to expend \$41,195 out of CR for highway vehicles and equipment to purchase a new dump body per Robinson's recommendation. All were in favor.

Robinson had new performance evaluation forms that he would like to implement in the police department. Clement said she has reviewed and it encompasses all of the category items in the town form. Clement asked if the board went in this direction if a self-evaluation would still be required. Mantegari said yes, he thinks it is a good talking point during the evaluation process. It will also highlight any disconnects between the employee and his/her supervisor. Byrne made a motion, 2<sup>nd</sup> by Mantegari to utilize the new form for patrol officer evaluations. Administrative staff will continue to use the town form, and self-evaluations will still be required. All were in favor.

All performance evaluations will be due to Clement by September 9<sup>th</sup>.

Mantegari made a motion, 2<sup>nd</sup> by Byrne to sign the civil forfeiture for unlicensed dogs. All were in favor.

Phyllis Thompson offered input into the cable franchise agreement. Thompson said she thought a 10 year agreement was too long and that every resident should have access if they want it. Clement said Comcast is looking into providing an update on those in town that still do not have access. She also stated that programming and rates were not topics for discussion for the contract; they are not negotiable items. Artimovich said all town buildings should have basic cable. Clement said currently the town receives 3% franchise, the maximum is 5%. She asked if the town wanted to consider a higher percentage. Artimovich suggested free cable at the municipal buildings or increasing the franchise fee to offset the cost.

Clement said Buxton Oil is offering \$0.21 over rack (which would be A\$3.12 today) and \$3.299 as a locked in rate. Mantegari asked what we spent last winter. Clement said the budget was \$7000 and YTD they have spent \$7400. Byrne made a motion, 2<sup>nd</sup> by Mantegari to lock in at \$3.299. All were in favor.

Byrne made a motion, 2<sup>nd</sup> by Artimovich to sign the MS1 extension to October 15<sup>th</sup> due to utility valuations. All were in favor.

Board of Selectmen  
Minutes August 19, 2014

Artimovich made a motion, 2<sup>nd</sup> by Byrne to close the public hearing for comment on the cable franchise agreement.

At 7:05 pm a motion was made by Byrne, 2<sup>nd</sup> by Mantegari to go into nonpublic sessions per RSA 91-A:3, II(a) to discuss employee matters. Artimovich, Mantegari, Byrne, and Christiansen were in favor.

At 7:14 pm a motion was made by Artimovich, 2<sup>nd</sup> by Mantegari to come out of nonpublic session and seal the minutes. All were in favor.

Motion to adjourn at 7:15 pm made by Byrne, 2<sup>nd</sup> by Mantegari; all were in favor.

Respectfully submitted,

Karen Clement

Board of Selectmen  
Minutes August 19, 2014

WEEKLY TREASURER'S REPORT				
Date:	August 19, 2014		<b>AMENDED</b>	
<b>Citizens General Fund:</b>				
	Previous Balance:		17,522.94	
	Deposits:		97,418.20	
	Payroll:		14,260.44	DD: 8270.39      CK: 5990.05
	FICA:		3,657.07	
	to Impact Fees			
	A/P: Regular		10,506.05	
	From MMA			
	TO MMA		75,000.00	
	Account Balance:		11,517.58	
	Interest Earned YTD:		17.06	
<b>CD's:</b>	Unrestricted Balance:		-	
<b>MMA:</b>	Unrestricted Balance:		3,429,832.01	Includes Bridge Funds of \$285,132.40
	Total Invested Funds:		3,429,832.01	
	Interest Earned YTD:		1,084.07	
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	Joyce Gallant, Deputy Treasurer			