

Board of Selectmen
Minutes April 07, 2015

Convened at 6:00 pm

Present: Ken Christiansen, Chairman
Jane Byrne
Andrew Artimovich
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector, Kip Kaiser, had the following building permits to be signed this week:

- Boxford Winthrop, 424 Rte. 125, electrical and plumbing permit: signed by Board
- Jen and Justin Cooper, 211 Pickpocket Road, electrical and minor permit to renovate bedroom and bath: signed by Board.

Artimovich made a motion, 2nd by Mantegari to approve the minutes of 3/31/15 as written. All were in favor.

Clement said the town received a letter from DRA recommending a performance bond for the 5 year revaluation. Jim Michaud, the town's assessor, will not be entering into a contract if the bond is required. Artimovich asked if the town has required one in the past. Clement said no and Michaud has done the revaluation in 2005 and 2010. Christiansen made a motion, 2nd by Mantegari to waive the requirement for a performance bond. All were in favor.

Clement had some flooring samples and a quote for \$553 from John Tibbett's to install a floating floor in the back bathroom. That flooring is original, terribly stained and often smells. Clement said the current laminate would be cleaned, the toilet removed, and new floating tile installed. Clement said the flooring is warranted for 25 years. Mantegari was concerned about the condition of the current floor causing the new flooring to deteriorate quickly. If the current floor is lifting, a new floor installed on top of it would eventually take the shape of the structure underneath it. Mantegari suggested they get a quote to remove the laminate and replace the flooring. Mantegari made a motion, 2nd by Byrne to table this discussion until another quote could be obtained. All were in favor.

There was correspondence in the mail from Eric Turer that he feels that the minutes of 3/17 do not accurately reflect what transpired during the meeting. Mantegari feels the meeting minutes should be left as is; Christiansen agreed. Mantegari said the discussion was based on the printouts (from Brentwood Talks) available at that time and the discussion was about that. No action will be taken to amend the minutes.

Duane Demeritt asked if he could take a printer home that is in no longer in use and is scheduled to be recycled. Mantegari made a motion, 2nd by Byrne to give Demeritt a printer. All were in favor.

Clement said oral boards for the police officer position will on Thursday, April 16th. They will take the majority of the day. Clement said it was Thorsell's regularly scheduled day off and asked if a board member wanted to sit in or if they

Board of Selectmen
Minutes April 07, 2015

would approve closing the office for the day for Clement to participate. Artimovich said Clement should participate and to close the selectmen's office for the day.

Byrne made a motion, 2nd by Mantegari to appoint Marc Turner as a part time police officer/detective. All were in favor.

Robinson would like to name the Haigh Road Bridge after Officer Arkell. Mantegari made a motion, 2nd by Byrne to approve that and to order a plaque in Arkell's honor. All were in favor. Robinson will try and have the plaque ordered for May 19th and the BOS will have a brief ceremony at the bridge.

Sallyann Hawko, Jack Elliot, and Terry Liccardi were present from Mill Pond Crossing to address several concerns that the residents have in regards to building code and workmanship issues. The board listened to all of Elliot's concerns on behalf of the development and reviewed the document presented (on file in selectmen's office). The problems range from the CO2 monitors, sprinkler system, lack of attic access, septic failure, roads and drainage, etc. Liccardi said some of the repairs requested have been made by Symes (the developer). Mantegari said those repairs were probably made under the statute of repose as the statute of limitation of 3 years has already lapsed for many of these units. Elliot estimates future repairs to be \$155-\$199K. Elliot names the selectmen, planning board, real estate company and builder as responsible parties and their goal would be to have their expenses recouped by the aforementioned group. Elliot is looking for support and guidance from the board as to which items are violations of building code. Christiansen asked Kip Kaiser, building inspector, to review the document and follow up with the selectmen.

Liccardi had a tax lien notice for the clubhouse. He said that issue should have been resolved last year. Clement said she would look into it.

Daphne Woss is requesting use of the town seal on her business cards. Byrne made a motion, 2nd by Mantegari to approve this use. All were in favor.

Norman Garside is requesting to renew the lease to hay the Beyea field. Byrne made a motion, 2nd by Mantegari to renew the lease. All were in favor.

Byrne made a motion, 2nd by Mantegari to sign an intent to cut. All were in favor.

Mantegari made a motion to approve a grant agreement with NH DES in the amount of \$16,945.60 to Brentwood and to authorize the Town Administrator, Karen Clement, to sign paperwork associated with such grant on behalf of the Town. The motion was 2nd by Byrne; all were in favor.

Clement said she received a quote from C&M cleaning to buff and wax all floors, clean all windows inside and out, clean the carpets, deep clean the bathrooms, and wash the walls for about \$3600. Clement said they would basically be cleaning the town office, police department, and BRC from top to bottom for this price. We used this company last year just to buff and wax the floors and were happy with the result. Artimovich made a motion, 2nd by Mantegari to approve the expense as proposed. All were in favor.

Board of Selectmen
Minutes April 07, 2015

Clement said NHMA reviewed the capital assets policy. The auditors reviewed it and are suggesting a minor change. Clement will make those amendments for the board to review at the next meeting. The social media policy is in the process of being reviewed by NHMA counsel.

Clement reminded the board that they will be meeting with Jude Gates on Tuesday at 2pm to review the right of way plat for Prescott Road.

Motion to adjourn at 7:28 pm made by Byrne, 2nd by Mantegari; all were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
DATE:			4/7/2015	
Citizens General Fund:				
	Previous Balance:		24,313.43	
	Deposits:		35,243.69	
	Payroll:		24,176.67	DD: 13565.21 CKS: 10611.46
	FICA:		6,381.75	
	to Impact Fees			
	A/P: Regular		195,011.48	Swasey: \$180,000
	From MMA		185,000.00	
	TO MMA		-	
	Account Balance:		18,987.22	
	Interest Earned YTD:		5.32	
CD's:	Unrestricted Balance:		-	
MMA:	Unrestricted Balance:		2,252,853.07	
	Total Invested Funds:		2,252,853.07	
	Interest Earned YTD:		2,428.11	