

Board of Selectmen  
Minutes March 24, 2015

Convened at 6:00 pm

Present: Ken Christiansen, Chairman  
Jane Byrne  
Andrew Artimovich  
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Mantegari made a motion, 2<sup>nd</sup> by Artimovich to approve the public minutes of 3/17/2015 as written. The motion carried with Byrne abstaining as she was not present.

Mantegari made a motion, 2<sup>nd</sup> by Artimovich to approve the nonpublic minutes of 3/17/2015 as written. The motion carried with Byrne abstaining as she was not present.

Mantegari made a motion, 2<sup>nd</sup> by Artimovich to approve the second set of nonpublic minutes of 3/17/2015 as written. The motion carried with Byrne abstaining as she was not present.

Building Inspector, Kip Kaiser, had the following building permits to be signed this week:

- David Masse, 64 Fellows Road, generator: signed by Board
- Sheila Wakefield, 8 Michael Bennett Road, generator: signed by Board.

Robinson said he would like to fill the detective position with a part time officer. He would recommend Mark Turner at 24 hours per week at \$22 per hour. Artimovich asked what the highest paid part timer currently makes. Clement said \$19.00 effective April first. Artimovich said \$3.00 more an hour for a detective with Turner's amount of experience is reasonable. Mantegari made a motion, 2<sup>nd</sup> by Byrne to hire Mark Turner as the part time detective. All were in favor.

Robinson said one of his current officers was interested in the position. Robinson said because he was making the detective position part time he had another recommendation for a promotion. Robinson said he would like Officer Wells to train the new 2 full timers that they will be hiring. In addition, Robinson would like Wells to be responsible for coordinating all training for the department. With this added responsibility, Robinson would recommend promoting Wells to corporal. The board discussed an increase in pay with the promotion. Mantegari made a motion, 2<sup>nd</sup> by Artimovich to promote Officer Wells to Corporal on a 6 month probationary period. Wells' wage would be increased another \$0.50 effective April first. All were in favor.

Robinson said he received a complaint from a resident on Shannon Way that his fence post was hit by the plow. Robinson said he inspected it and the post was not hit by the wing, the snow may have pushed against it. The right of way on that road is 50'; Robinson measured and the posts are 16-18 feet from the center of the road. Since the post is in the town's right of way, the town is not liable.

Mantegari made a motion, 2<sup>nd</sup> by Artimovich to sign the MS 232 as prepared by Clement. All were in favor.

Artimovich made a motion, 2<sup>nd</sup> by Byrne to appoint Lynn Austin and Jim Clark as alternate Library Trustees for one year. All were in favor.

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Mantegari made a motion, 2<sup>nd</sup> by Byrne to appoint Heather Gilbert and Emily Schmalzer to Conservation Commission for 3 years. All were in favor.

Clement said John Tibbett's was scheduled to begin the work on the floor by the back door tomorrow. The original quote was \$987 approved in January. There will be an addition \$200 for the new door to be cut down and installed. Mantegari made a motion, 2<sup>nd</sup> by Byrne to expend \$1187 out of CR for building maintenance for this purpose. All were in favor.

Clement said the audit went very well. There are 2 recommendations: to segregate some of the duties of the recreation revolving fund and to implement a capital assets policy.

Phil Johnson from Unitil had called to confirm that there were no outstanding issues on Pine Road. Artimovich said we would need to wait for the thaw to know.

Clement asked if everyone had a chance to review the plans from Dubois and King. They had and are ready to proceed as D&K recommends.

Clement said she set up town emails for the selectmen. This will allow all town business to be hosted on the town's server and avoid any right to know issues with the board's personal property. Clement will send out the log in information.

Clement asked the board to consider meeting the first and third Tuesdays from April through August and coming in on off weeks only to sign the manifest. This would be a change for 4 meetings as the board already uses this schedule during the summer months. Artimovich suggested meeting at 4pm on the off weeks for a work session to sign the manifest and then have regular agenda items on the first and third weeks. Artimovich made a motion, 2<sup>nd</sup> by Byrne to meet at 4pm on the 2<sup>nd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> weeks during the months of April through August for a work session with regular selectmen's meeting on the 1<sup>st</sup> and 3<sup>rd</sup> weeks at 6pm. All were in favor.

Clement asked the board if they had reviewed the Social Media Policy she prepared. Mantegari suggested sending the policy to counsel to review. Clement said she used pieces of policies from Auburn, Gilford, and property liability. Artimovich suggested sending the policy to Property Liability Trust for review and waiting for Bryan to vote on it.

Motion to adjourn at 7:25 pm made by Artimovich, 2<sup>nd</sup> by Mantegari; all were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT				
<b>DATE:</b>			<b>3/24/2015</b>	
<b>Citizens General Fund:</b>				
	Previous Balance:		18,518.25	
	Deposits:		63,157.49	
	Payroll:		18,422.42	DD: 12,651.97
				CKS: 5,770.45
	FICA:		4,492.42	
	to Impact Fees			
	A/P: Regular		227,722.79	
	void check			
	From MMA		185,000.00	
	TO MMA		-	
	Account Balance:		16,038.11	
	Interest Earned YTD:		3.26	
<b>CD's:</b>	Unrestricted Balance:		-	
<b>MMA:</b>	Unrestricted Balance:		2,927,185.35	
	Total Invested Funds:		2,927,185.35	
	Interest Earned YTD:		1,760.39	