

Board of Selectmen  
Minutes March 15, 2016

Convened at 6:00 pm

Present: Ken Christiansen, Chair  
Jeffrey Bryan  
Andrew Artimovich  
Robert Mantegari  
David Menter

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Mantegari made a motion, 2<sup>nd</sup> by Menter to nominate Christiansen as Chairman. All were in favor.

Christiansen made a motion, 2<sup>nd</sup> by Bryan to nominate Mantegari as Vice Chairman. All were in favor.

Artimovich made a motion, 2<sup>nd</sup> by Mantegari to approve the minutes of 3/8/16 as written. The motion carried with Menter abstaining as he was not present.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Tammy MacNeil, 44 Homestead Lane, pool: signed by Board
- Sharon Lutes, 340A Rte. 125, electrical and minor building permit for renovations: signed by Board
- Russell Pomarico, 28 Idyllwood Drive, pool: signed by Board
- Ralph McCollins, 380 South Road, upgrade 100 to 200 amp: signed by Board
- David Abusamra, 70 Haigh Road, kitchen remodel: signed by Board.

Kaiser mentioned that the asphalt is breaking away by the back entrance and recommended that it be repaired. Artimovich said the police department is putting in a flag pole and memorial for Officer Arkell and the location of that should be determined before repairing any asphalt.

Mantegari asked for an update on the Lutes property. Kaiser said the property has been cleaned out and the electrician is working on the repair list. Some items are being addressed by the homeowner and all repairs are planned to be repaired by the end of the month.

Kaiser said he received a call from Jon True asking him to do an inspection at Grace Ministries Church. Kaiser agreed but informed all parties that this type of inspection is not typically performed by the building inspector. Kaiser drafted a report of his findings and that was relayed to Mantegari as health officer. Clement said she will follow up with the state for their recommendation moving forward.

Artimovich made a motion, 2<sup>nd</sup> by Mantegari to ask Jon True to inspect Grace Ministries for occupancy and assembly if he thought there was a safety concern. All were in favor.

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Chief Lemoine was present to discuss building a training tower behind the fire station. The tower would resemble a 4 story building and will be used for training for stretching hose lines, ladders, etc. It will not be open to other organizations. Lemoine said it will allow for quick access to our firefighters. The facility at the county is owned by IEU and a certified IEU instructor is required for any training, which incurs a cost. Bryan asked if they had a certified instructor on the department now. Lemoine said different people are trained to teach different skills so in short, yes. Artimovich said it would need to be secured to prevent kids from playing on it. Artimovich also said if an outside agency is brought in to provide training, they must sign a liability waiver. Bryan said anything over 6 feet in height, the firefighter should be harnessed. Lemoine said the Fireman's Association will pay for the construction. Christiansen made a motion, 2<sup>nd</sup> by Bryan to allow Lemoine to proceed and erect the tower. All were in favor.

Chief Robinson was present and wanted to discuss the potential of the police department getting a canine. Robinson said Officer Abele is interested in becoming certified as a canine officer. Menter asked if the Town would own the dog or the officer. Robinson said the Town would. Artimovich said Abele should not be canine officer if he is going to pursue SERT. They both require one day of training per week, and there will very little time left for patrol. Artimovich said we should be careful to not stretch Abele too thin. Robinson will be back with more information.

Bryan suggested using the \$350K road money to overlay an inch or two here or there instead of reclaiming one road. Artimovich said a two inch top coat in some of the neighborhoods may be beneficial. Robinson will bring a list of his recommendations to the next meeting. Clement said the next meeting is not until April 5<sup>th</sup>, and asked if the board wanted to meet next week to not hold up the RFP process. Bryan also suggested getting a few quotes on crack sealing.

Bryan recommended submitting the same Prescott Road plan to the Town next year. He said the road is not safe the way it us. Artimovich said we would not allow a new road to be built to Prescott Road's current standards, and we should not expend money to reclaim a road that does not meet town specifications. Bryan suggested a meeting in the summer and inviting all the residents on that road in to discuss the plan. The utility and siren relocation will be on hold. Clement to contact Jude Gates at the county and let her know that the plan is on hold. Clement to set up a meeting for June with Prescott Road residents, via certified mail.

Artimovich made a motion, 2<sup>nd</sup> by Bryan to increase the detail rate paid to the officers to \$42/hr. for NED details as that is the rate Epping officers are paid. All were in favor.

Bryan to meet with Robinson to go over plans for the new highway addition.

Christiansen made a motion, 2<sup>nd</sup> by Mantegari to designate reps. for the following:

- Budget committee - Bryan
- Conservation commission - Menter
- School Board - Christiansen
- ZBA - Artimovich
- Planning Board – Mantegari, Christiansen (alternate).

All were in favor.

The board signed a failed septic waiver for 396 Middle Road.

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Mantegari made a motion, 2<sup>nd</sup> by Christiansen to sign the MS-232 for appropriations voted on at town meeting. All were in favor.

Clement said Walter Mitchell reviewed the information for Mr. Phillips property and deemed him to be the rightful owner. Clement had prepared a supplemental 2<sup>nd</sup> issue 2015 tax warrant for this parcel. Artimovich made a motion, 2<sup>nd</sup> by Mantegari to sign the warrant. All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Artimovich for Christiansen to sign an acceptance and payment form for equipment for the new fire engine. All were in favor.

Artimovich made a motion, 2<sup>nd</sup> by Bryan to approve the 60 month contract with Formax and expend \$945.42 out of TOB impact fees. All were in favor.

Menter made a motion, 2<sup>nd</sup> by Artimovich to adjourn the meeting at 7:05 pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
<b>DATE:</b>			<b>3/15/2016</b>	
<b>Citizens General Fund:</b>				
	Previous Balance:		22,412.25	
	Deposits:		25,010.50	
	Payroll:		15,896.34	DD: 11362.17
				CKS: 4534.17
	FICA:		4,056.33	
	to Impact Fees			
	A/P: Regular		199,636.24	Swasey: \$160,000
	Void check correction		0.20	
	From MMA		195,000.00	
	TO MMA			
	Account Balance:		22,833.64	
	Interest Earned YTD:		4.42	
<b>CD's:</b>	Unrestricted Balance:		2,944,869.57	
<b>MMA:</b>	Unrestricted Balance:			
	Total Invested Funds:		2,944,869.57	
	Interest Earned YTD:		1,435.74	

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