

## TOWN OF BRENTWOOD

OFFICE OF SELECTMEN  
1 DALTON ROAD  
BRENTWOOD, NEW HAMPSHIRE 03833

### INVITATION TO BID PAVING OF TOWN OWNED ROADS April 1, 2016

The Town of Brentwood is soliciting proposals from qualified firms (companies) for bituminous paving and associated costs for 1.5" overlay and 2' processed gravel shoulders installed on Shannon Way, South Road, Dalton Road, and Mary Vey Drive. Work to be performed in the spring and summer of 2016.

#### BID REQUIREMENTS:

- A. Bids must be submitted in a sealed envelope addressed to the Selectmen's Office as noted above, and clearly labeled "SEALED BID – TOWN OF BRENTWOOD PAVING". Fax bids or email documents will not be accepted. The deadline to submit a bid is **4:00pm on May 2, 2016**. Bids will be opened publicly at the Selectmen's Meeting on May 3, 2016 at 6:15pm. **SEVEN (7) complete copies of the bid shall be furnished with each submission.**
- B. Bidders must provide a lump sum guaranteed price quote for all aspects of the work, including, all labor and material costs, and any discounts offered.
- C. Bidders must provide a statement with their bid submissions that clearly identifies any and all exclusions, deviations or limitations to the bid specifications.
- D. All materials and workmanship provided under this proposal shall comply with The "standard specifications for road and bridge construction", State of NH, Department of Transportation, 2016, as amended. Special care shall be taken On the finish course so that a smooth contiguous surface is maintained, i.e. All marks from screed drag or joint fullness (over or under) shall be Corrected by back casting or hand grading prior to rolling.
- E. Reclamation of the specified pavement shall be accomplished by mechanical means acceptable to the Town of Brentwood. A short statement outlining the type of machine, fragmentation size, and depth of mixture with underlying soils shall be attached to this proposal.

- F. Bids shall identify the name, title, and contact information for the bidder's project manager. The project manager shall have the authority to act on behalf of the contractor with regards to all decisions that may be required to complete the terms and conditions of the contract.
- G. Bidders may include any additional information pertaining to their qualifications, certifications, experience, team members, subcontractors, or other documentation that they deem useful for the Town to consider in response to this bid invitation.
- H. The town of Brentwood reserves the right to reduce or expand the scope of the work, (based on the cost per sq. Yd. Submitted in this proposal for similar Work) subject to the availability of funds.

#### GENERAL INFORMATION

- A. It is anticipated that the Board of Selectmen will award this project by accepting the lowest responsible bid at a public meeting scheduled for 6pm on May 3, 2016. Bids will be opened at 6:15pm.
- B. Bidders shall assume all costs and expenses associated with the preparation and submission of a bid.
- C. The Town of Brentwood reserves the right to accept or reject any bids and to waive any minor bid defects bid as may be in the Town's best interest, and to request additional information from any bidder prior to issuing a notice of award or soliciting new bids.
- D. The Project Manager for the Town will be Wayne Robinson, Road Agent. He shall be provided with a minimum three (3) day advance notice of commencement of construction. He shall also be provided with an emergency telephone number for response to the site outside of the normal work hours, and also be provided with a copy of all weight slips, bituminous concrete and crushed gravel.
- E. The following factors will be considered as the basis for award of the Bid, to be determined solely by the Town:
  - a. Price
  - b. Compliance with Bid Requirements
  - c. Exclusions and Limitations
  - d. References and Qualifications
- F. RSA 447:16 requires a contractor to post sufficient security, by bond or otherwise, for all repairs to public buildings in excess of \$35,000. Therefore, the Town shall withhold all

payments due to the contractor, as security collateral, pending submission of a release by all suppliers and subcontractors used in carrying out the requirements of the project. In lieu thereof, the contractor may provide the Town with a bond in the amount of 100% of the project cost provided the bond instrument and issuing agent is acceptable to the Town.

- G. The following amounts and types of insurance coverage will be required to be in place for the contractor and all subcontractors, with proof to be furnished prior to the execution of the project agreement. The Town of Brentwood shall be named as additional insured/certificate holder for each policy.
- Comprehensive Liability - \$2,000,000
  - Automobile Liability - \$1,000,000
  - Worker's Compensation – per NH law
- H. Payment by the Town shall be made upon completed installation and acceptance by the Town, net 30 days after invoice.
- I. The contractor shall use every precaution to prevent injury or damage to Town property and private property in the vicinity of the project area. The contractor shall be responsible for all damage and injury to persons and/or property during the execution of the work resulting from any act, omission, neglect, and/or misconduct in the manner or method of performing the work, to include the acts of any subcontractors and work done as part of any warranty service. The contractor shall indemnify, defend, and hold harmless the Town of Brentwood, its agents and assigns from any liability, damage, claims, penalties, and/or regulatory agency fines that may arise from the project and warranty work. The contractor shall promptly restore to the satisfaction of the Town, at the contractor's expense, any property that may be damaged during the execution of the work, including warranty work.
- J. All contracts entered into by the town shall be governed by the laws of the State of New Hampshire. Any claims arising out of the contract shall be brought only in the Rockingham County Superior Court.

### SUBMISSION INFORMATION

#### **All Respondents shall:**

1. Return a signed copy of the attached Cost Proposal sheet;
2. Show evidence of familiarity with work of comparable scope and size;
3. Provide a certificate of insurance to cover the period of the contract for General Liability in the highest amount held by the company;
4. Identify proposed equipment to perform work; and
5. At the Company's discretion supply the Town with the Company's qualifications, experience, and references.

# TOWN OF BRENTWOOD

## Cost Proposal

### COMPANY INFORMATION

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

### Proposal:

Item a: Shannon Way

1.5" overlay

3802 lineal ft. x 22' wide

Cost per sq. Yd. \_\_\_\_\_ x 9294 sq. Yds. \_\_\_\_\_ (in place)

Install 2' processed gravel shoulders \_\_\_\_\_

Item b: South Road (West)

1.5" Overlay

4752 lineal ft. X 22' wide

Cost per sq. Yd. \_\_\_\_\_ x 11616 sq. Yds. \_\_\_\_\_ (in place)

Install 2' processed gravel shoulders \_\_\_\_\_

Item c: Dalton Road

1.5" Overlay

2640 lineal ft x 22' wide

Cost per sq. Yd. \_\_\_\_\_ x 6453 sq. Yds. \_\_\_\_\_ (in place)

Install 2' processed gravel shoulders \_\_\_\_\_

Item d: Mary Vey Drive

1.5" overlay

528 lineal ft. X 22' wide

Cost per sq. Yd. \_\_\_\_\_ x 1291 sq. Yds. \_\_\_\_\_ (in place)

Install 2' processed gravel shoulders \_\_\_\_\_

Job summary:

Item a: \_\_\_\_\_

Item b: \_\_\_\_\_

Item c: \_\_\_\_\_

Item d: \_\_\_\_\_

Total: \_\_\_\_\_

Additional information: \_\_\_\_\_

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By signing below the firm submitting this proposal hereby certifies:

1. It has examined the job sites, verified dimensions and agrees the figures shown are substantially correct.
2. The rates above and a full understanding of the project as proposed and outlined in the summary of work and the projects timeline.

Name and Title of Authorized Signatory:

Signature \_\_\_\_\_ Date: \_\_\_\_\_