

Board of Selectmen
Minutes August 16, 2011

Convened: 6:00 pm

Present: Andrew Artimovich, Chairman
Jane Byrne
Jeffrey Bryan
David Menter
Michael Hubbard

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Overtime for police department was 0 hours, fire department was 8 hours, and highway had 5.5 hours of overtime for this pay period.

Jonathan Ellis was in to present the weekly Treasurer's report.

Bryan made a motion, 2nd by Menter to approve the public minutes of 8/2/11. Bryan, Byrne, Hubbard and Menter were in favor. Artimovich abstained as he was not present.

Bryan made a motion, 2nd by Byrne to approve the nonpublic minutes of 8/2/11. Bryan, Byrne, Hubbard and Menter were in favor. Artimovich abstained as he was not present.

Bryan made a motion, 2nd by Menter to approve the minutes of 7/19/11. Bryan, Menter, and Artimovich were in favor. Byrne and Hubbard abstained as they were not present.

Byrne made a motion, 2nd by Bryan to sign the letter of support for RPC's Sustainable Communities Regional Planning Grant Application. All were in favor.

Bryan made a motion, 2nd by Menter to approve the abated taxes on 55 Middle Road as the property was sent to tax lien in error.

Menter made a motion, 2nd by Byrne to sign the warrant for the Land Use Change Tax on 58 Spruce Ridge. The property was in current use and has since pulled a building permit to begin development of a house lot. All were in favor.

Bryan made a motion, 2nd by Byrne to sign the warrant for unlicensed dogs. All were in favor.

Bryan made a motion, 2nd by Hubbard to sign the MS-1. All were in favor.

Artimovich made a motion, 2nd by Bryan for Clement to take 3 training classes at LGC. All were in favor.

Representatives from LGC will be at the town office September 8th from 1-3 p.m. for a training session on the new performance evaluation program.

Beginning September 1st, Byrne will not be able to attend meetings for 6 weeks.

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Exeter has given a 60 day stay for the posting of Pine Road.

Richard Murphy from emergency management was in to discuss a power outage that occurred during the heat wave a few weeks ago. The outage affected a small portion of town and the concern was for the elderly. The fire department contacted their Special Needs list by phone and no assistance was needed. Murphy was not aware of the outage until after the fact and said that the only way he would know is if someone called to notify him. He also said that within their plan, they have the ability to open a shelter or cooling station but no requests were made. Artimovich suggested contacting the nursing home to see if those facilities could be used as a cooling shelter in the future. Murphy to put a message in the newsletter stating that in the event of a power outage, residents should contact the Power Company and dispatch for any sustainable outages.

\$12650 has been allocated from the state for the emergency response plan for Seabrook Station. In order to receive these funds, the town must submit for reimbursement for the allowable expenses under the program.

NH Homeland Security Grant Program will be providing funds to implement the Hazard Mitigation Grant Program. Letters of Intent to participate in the program must be submitted by September 2nd. Murphy had no projects in mind.

Murphy is working to update the Emergency Operations Plan. Artimovich offered to review Murphy's notes. Murphy also mentioned that he's looking for guidance to form a committee to create the line budget for the 2nd EOC. The committee should address updating the present EOC to include shower facilities.

Exeter Health is offering classes for a citizen's response group to train on shelter and first aid. This will be 1 night a week for 6 weeks. Murphy is to put this in the newsletter for a class in the spring.

Allan Knowles requesting the town to waive the \$5000 fine and he would make monthly payments on the balance due from attorney's fees. The Board agreed to waive the fine and accept \$100 per month towards legal fees until the balance of \$2357.60 was paid in full. If a complaint is made and work is started up again or if payments lapse, the \$5000 fine will be imposed. A legal note shall be drawn up with the payment plan and Knowles will be responsible for those additional fees (above the \$2357.60). Knowles agreed. Bryan made a motion, 2nd by Hubbard to have Mitchell Municipal draw up an agreement. All were in favor. Menter asked if Knowles could work on town vehicles in exchange for the \$5000 fine. Knowles said he would be receptive to that but Clement to check with counsel if that would be an issue.

Building Inspector Gil Tuck was in to have the following permits signed:

- David Roberts, 335 Rt. 125, electrical wiring: signed by Board

Krista Larson, her attorney Joe McKittrick, Jason Lodge and Matt Low from Hoyle Tanner were present to discuss a work easement needed on Larson's property in order to begin the reconstruction of the Crawley Falls Bridge. Larson was researching if stabilizing her retaining wall could coincide with the bridge project. Low stated that they do not believe that there would be any harm caused to Larson's property by the reconstruction of the Bridge. The project is designed so that upstream and

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downstream effects are either beneficial or do not exist. Bryan asked what the engineering cost would be to roll Larson's project into the town's plans. Lodge estimated the costs to be \$25,000 and that is before a shovel hits the grounds. Those costs would not be eligible for reimbursement from the state. Low asked if there was a more creative way to access the slope of Larson's property from the roadside and not the stream side. Larson replied that a piece of her building may be removed to allow access from the road.

The work easement was assessed at \$250 and the engineering costs are upwards of \$25,000. Artimovich stated that the Board could not support the engineering expense in exchange for the easement. Low stated that the contract could include pre and post construction evaluations of Larson's property.

McKittrick asked if the town would be interested in purchasing the property from Larson. Artimovich said no because that would be an even greater expense. McKittrick then asked if the other easements purchased were greater than the \$1150 that was previously offered to Larson.

A motion was made by Byrne, 2nd by Hubbard to go into nonpublic sessions per RSA 91-A:3, II(d) to discuss real estate matters.

Following discussion, Bryan made a motion to come out of non-public and seal the minutes. Byrne 2nd the motion; all were in favor.

Chief Robinson was in and requested to go into nonpublic session to discuss personnel matters. A motion was made by Menter, 2nd by Hubbard to go into nonpublic sessions per RSA 91-A:3, II(a) to discuss employee matters.

Following discussion, Bryan made a motion to come out of non-public and seal the minutes. Byrne 2nd the motion; all were in favor.

Robinson said it will cost \$85/hour to haul the metal to Madbury. All of the hot top is complete. Two more weeks of summer help. Robinson asked if Gary could stay on to help with plowing. Gary should remain on an on call basis and will not be hired as an employee. There will be no guarantee on hours.

Menter asked if they had a master key to the Library. Bryan made a motion, 2nd by Menter to have Artimovich check the key box with Clement on Friday.

Kennedy mentioned the hearing posted in the paper for two wet spray booths. Clement to check with the Chief if anything needs to be filed with DES once a formal complaint is received.

A motion was made by Byrne, 2nd by Hubbard to go into nonpublic sessions per RSA 91-A:3, II(a) to discuss employee matters.

Following discussion, Bryan made a motion to come out of non-public and seal the minutes. Menter 2nd the motion; all were in favor.

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Motion to adjourn at 8:30 pm made by Bryan, 2nd by Menter; all were in favor.

Respectfully submitted,

Karen Clement