

Board of Selectmen  
Minutes January 10, 2012

Convened: 6:00 pm

Present: Andrew Artimovich, Chairman  
Jeffrey Bryan  
Jane Byrne  
David Menter  
Michael Hubbard

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Overtime was 0.5 hours for the fire department this pay period.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Byrne made a motion, 2<sup>nd</sup> by Menter to sign the bond release for Tractor Supply. All were in favor.

Betsy Solon, the new librarian was in to meet the Board. Solon said the Trustees and Marilyn have built a great resource and her goal is to keep it going. She said that last year the library gave over a million dollars back to the Town. Hubbard asked how that was figured. Solon said she has a calculator that figures a dollar amount for checking out a book instead of buying it or coming to a movie night instead of going out to the movies and so on. The Board welcomed Solon aboard and thanked her for coming.

Byrne made a motion, 2<sup>nd</sup> by Hubbard to approve the minutes of 1/3/12. All were in favor.

The county nursing home has asked Gil to inspect underground pipes. Artimovich thought they were steam pipes that had already been backfilled. The Board suggests Gil contact the state plumbing inspector.

The following building permits were signed:

- Jordao DeSousa, 171 Crawley Falls Road, install a generator: signed by Board
- Keith Lemerise, 17 Mill Road, install a generator: signed by Board

Land Use Change Tax for 22 lots in Firefly Subdivision were signed at the agreed upon assessed value of \$60,000 per lot.

SAU 16 is having an information session on the school budget on Thursday the 12th; the deliberative session is scheduled for 2/9/12 at 7p.m. The default budget would increase the tax rate 55 cents and the proposed budget increases the tax rate 79 cents over the 2011 rate.

The Board agreed to stay with Plodznik and Sanderson for one more year, as it is Clement's first financial audit and go out to bid for the service next year.

The deadline for departments to submit their reports for the annual report is 2/10/12. The Board also discussed who the town report should be dedicated to.

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Warrant Articles:

Earlier this budget season, Artimovich had mentioned creating a capital reserve fund for repairs to all municipal buildings. Bryan would recommend establishing a fund with \$50,000 and building the fund up to \$150,000 - \$200,000 within 5 years. The line item for building maintenance would come out of each department's budget and a new line item would appear in the Selectmen's budget. The capital reserve fund would be used for major repairs and the selectmen's line item would be for minimal upkeep. Artimovich made a motion, 2<sup>nd</sup> by Hubbard to establish a capital reserve fund with \$50,000 for maintenance and repairs of all municipal buildings. All were in favor.

Clement will also create a list of vendors to be used for repairs and send out RFP's to set shop rates. Each department shall utilize these vendors to provide consistency amongst the Town.

Bryan said he was in the vault the other day while he was working on the heat at the town office and would suggest getting those documents digitized.

The Board reviewed the warrant articles that have been proposed. Following a motion by Artimovich and second by Bryan, the Board voted in favor of recommending the following warrant articles:

1. \$20,000 to be added to the existing capital reserve fund for the repair of town bridges
2. \$250,000 to repair town roads: Robinson had submitted a proposal last week for the repairs on Peabody Drive which are estimated at \$270,000. Clement asked why the town would not raise more money. Robinson said they are going to reclaim and bind the road; the top coat would not be done until 2013. That will leave \$70,000 for other road repairs in 2012.
3. \$50,000 to be added to the existing capital reserve fund for the lease purchase or purchase of vehicles or related equipment.
4. The safety committee has concerns at the shed that should be addressed before someone gets hurt. The cost of the addition is \$176,000 plus 15%. Bryan made a motion, 2<sup>nd</sup> by Byrne to establish a capital reserve fund for the addition on the Highway Building and to raise \$50,000 to be placed in this fund. Bryan, Byrne, Artimovich, and Menter were in favor. Hubbard was opposed.
5. The state has mandated that all salt and sand will need to be loaded inside by 2018. The cost of the building is approximately \$186,000 plus 15%. Bryan said they either need to issue a warrant article or float a bond. Bryan made a motion, 2<sup>nd</sup> by Byrne to establish a capital reserve fund for the construction of a new building for salt and sand and to raise \$50,000 to be placed in this fund. Bryan, Byrne, Artimovich, and Menter were in favor. Hubbard was opposed.
6. A motion was made by Bryan on 12/27/11, 2<sup>nd</sup> by Artimovich to purchase a new cruiser with the funds in the revolving account and issue a warrant article for the balance. Bryan, Artimovich, Menter, and Byrne were in favor. Hubbard opposed as there is only half of the money in the revolving account. \$17000 will need to be raised from taxation.
7. A motion was made by Artimovich, 2<sup>nd</sup> by Byrne to recommend \$1,000 of funding to SeaCare Health Services. All were in favor.
8. A motion was made by Artimovich and seconded by Bryan to recommend funding a mosquito control program in the amount of \$30,500. All voted in favor.

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In response to the town's concerns regarding speed enforcement, the State is offering a grant of 120 hours for enforcement on Rte. 125. The Chief would like a warrant article contingent on the reimbursement from the grant. The grant amount is the highest officer's wage at time and a half plus taxes and retirement.

A complaint was received regarding the Lebranche property on North Road. Artimovich said the land is rented and asked Clement to confirm the landowner. The Board will discuss this further next week.

Robinson mentioned that Johnson approached him at the election to remind the town that has a letter on file stating town officials are not allowed to go on Musso's property. A member of the planning board was on the bridge; Bryan said that is a public way.

Hubbard asked Robinson how the 20 hours detective and 20 hours patrol for the detective were working out. Robinson said they were following the 20/20. Hubbard wanted to note that this will be monitored and he would like weekly updates. Hubbard stated the police department did a good job preparing and presenting their 2012 budget, but he wanted to be sure that they followed through with some of the changes such as the 20/20 plan.

Robinson presented the Board with the logs of all speed enforcement on 111A. Troop B has also been contacted to provide additional enforcement. Hubbard said it is nice to see the resident's requests being acted on.

LGC will be on the agenda next week to discuss increasing employee morale with the Board.

Steve Pernaw will be presenting the safety study January 18<sup>th</sup> at 7p.m. The temporary hearing is scheduled for 1/12/12 at 9am. Clement will schedule a conference call with counsel for Wednesday at 9:30am.

Bryan made a motion, 2<sup>nd</sup> by Artimovich to encumber \$24,000 for legal expenses. All were in favor.

Hubbard brought up the memos in the mail regarding the fire station. Byrne suggested waiting until next week when the chief could be present. The others agreed.

Motion to adjourn at 7:40pm made by Hubbard, 2<sup>nd</sup> by Bryan; all were in favor.

Respectfully submitted,

Karen Clement

## WEEKLY TREASURER'S REPORT

Date: January 10, 2012

### Citizens General Fund:

Previous Balance:	(41,468.64)		
Deposits:	67,425.44		
Payroll:	11,673.64	DD: 6172.71	CK: 5500.93
FICA:	2,778.45		
A/P: Regular, net	181,621.05	A/P detail:	Swasey: 139529.50
Non-A/P to Impact Fees From MMA	175,000.00		
TO MMA Account Balance:	4,883.66		
Interest Earned YTD:			

**CD's:** Unrestricted  
Balance: -  
Unrestricted

**MMA:** Balance: 4,080,106.12 Includes \$283,849 Bond proceeds  
Total Invested  
Funds: 4,080,106.12  
Interest Earned YTD: