

Brentwood Planning Board
Site Walk
Minutes – May 2, 2011

6:00 pm

Members Present:	Bruce Stevens, Chairman	John Kennedy, Vice Chair
	Doug Brenner, Secretary	Mike Hubbard, BOS rep.
	Bob Magnusson	Kevin Johnston

Also present: Town engineer Steve Cummings and Tom King, Greg Duball and Amy Schuler, residents of Windsor Meadow.

Stevens explained that because this property is one parcel of land under common ownership by the condo association and not a subdivision, the town will have an easement deed for the maintenance. The easement deed will be reviewed by Cummings, town planner Glenn Greenwood and approved by town counsel. The mailboxes were measured from the edge of pavement and it was determined that the face of the mailbox is 5 feet from the edge of pavement, which meets our regulations.

The easement shall include language that states that the town is not responsible for clearing the parking areas, or in front of the mailboxes, and that the condo association is responsible for maintenance of the driveways, walkways and the areas in front of the mailboxes. The town shall not be responsible for any utilities located within the right-of-way, or any damage to grass, or anything else located within the ROW as a result of snowplowing.

In reviewing the perimeter road in the rear that connects buildings 5 and 6 and 3 and 4 the PB asked that a boundary marker be placed four feet from the edge of the inside portion of the roadway, then measured 50 feet from there and install a boundary along the outside edge of the ROW, to include the drainage swale.

Cummings had reviewed the site and will provide a list of any concerns he may have.

The walk concluded at 6:50 pm. King thanked members for coming out this evening.

Respectfully Submitted,

Kathy St. Hilaire
Administrative Assistant
Brentwood Planning Board