

BRENTWOOD BOARD OF SELECTMEN  
MINUTES OF 11/3/09 MEETING

Convened: 6:30 p.m.  
Present: Jeffrey Bryan  
Andrew Artimovich  
Jane Byrne  
David Menter  
George Waldron

The Board met and reviewed payroll, accounts payable, and signed the register. The Board reviewed and signed the Recreation manifest.

Jonathan Ellis was in to present the weekly Treasurer's report.

The Selectmen reviewed the minutes of the 10/27/09 meeting. Byrne made a motion, seconded by Waldron, to approve the minutes as written. All voted in favor. The Board reviewed the minutes of the nonpublic meeting of 10/27/09. A motion was made by Byrne to approve the minutes. Motion was seconded by Menter; all voted in favor.

The Board reviewed the notes:

- Byrne made a motion, seconded by Menter, to pay the new Emergency Management Director \$20/hr. The Board discussed that it would be nice to have his rate of pay fit into the wage schedule. Byrne withdrew her motion. Menter made a motion, seconded by Byrne to place our new Emergency Management Director, Richard Murphy, on the wage schedule at a Grade X, Step 6. All voted in favor.
- The Dept of Labor will be in to conduct an audit of the payroll records on Friday, 11/6/09.
- Bryan and Byrne indicated that they will attend the tax rate setting meeting to be held on Thursday, 11/12.
- The Board reviewed correspondence from Town Counsel regarding the Musso issues. They discussed the issue of the items being stored on the westerly side of the road. Waldron said it is being used for an unapproved use and questioned whether we could just demand he remove the items because he's violating the zoning ordinance. Julie will touch base with Counsel regarding this matter. In addition, there was correspondence in reference to Rowell Rd West being a Class VI road. The highway department commented on the work that they do to the road. Byrne mentioned that when the Planning Board approved Robinson St. being open onto Rowell Rd, the purpose was to allow an emergency exit for the development and that's why it's been plowed in the winter. The Selectmen would like Counsel informed of what type of work is being done on the road so they can determine whether or not it is still considered a Class VI road.
- Bryan reported that he visited Mrs. Noyes and brought photos that he took of all the computers, t.v.s, etc. that are on her property. Bryan informed her that it needs to be cleaned up. The Board asked that Julie write a letter reaffirming the conversation and the fact that it needs to be cleaned up.

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The **Recreation** Dept was in with their budget for 2010. Kathy St. Hilaire reviewed the budget starting from the bottom line:

Total Budget: \$37,191 is a 14% decrease from 2009

Land/Facility Improvements: 2009 line was \$5,708 of which \$5,000 is earmarked for the irrigation system. They are requesting \$2,500 for 2010 to install lights and electricity in the garage at the BRC.

Trails Expense: \$1 to keep line open

Land Maintenance: Same as last year for applications of fertilizer and grub control for the fields.

Town Events: Reduced from \$1,500 to \$1,000. The recreation dept opted not to have a Halloween party this year as it is always a struggle to get volunteers. They would like to maintain a \$1,000 in there for some ideas Margaret is working on for 2010.

Portable Toilets: Reduced by 44%. They would like to have one porta-potty left there year round for basketball, trails, playground, etc. Any other portable toilets will be paid for from proceeds from sports sign ups out of the revolving fund.

Equipment Maintenance: Level funded at \$800

Telephone/Communications: Reduced by 50% based on actuals.

General Supplies: Level funded at \$100.

Heating/Gas: This is for the community center itself. The recreation dept has determined that 64% of the BCC usage is for town organizations at no charge, 36% is actual rentals. The Recreation Commission is recommending that rental fee proceeds in the revolving account be used towards 36% of the heat and gas. Therefore, this line is being reduced from \$4,000 to \$2,700.

Electric: Same situation as above, reducing this line to \$2,200

FICA/Medicare: 7.65% of salaries

Salaries: The Recreation Commission is recommending an increase for Margaret to a Grade VI, step 5.

Julie presented the budget for **Debt Service:**

Demeritt Principal: \$40,000 with final payment due in 2011

Library Bond Principal: \$30,000

Open Space Bond Principal: \$90,000

Demeritt Interest: \$14,348

Library Bond Interest: \$17,763

Open Space Bond Interest: \$69,388

TAN (Tax Anticipation Note) Interest: \$30,000 as per the Selectmen

Highway Equipment: \$17,905 with 2010 being the last year

Truck Lease: \$15,133 with final payment also in 2010

Total Budget: \$324,537

Artimovich made a motion to approve the debt service budget in the amount of \$324,537. Motion was seconded by Byrne; all voted in favor.

Wayne Robinson was in for the highway department to inform the Selectmen that the South Road Bridge walls are done. They will be pulling out the rails and getting ready to hot top. Byrne asked where we stand with the bucket truck. Robinson said they need to

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do a little bit of work on it then get it inspected. Byrne said that Steve Burke told her that he would take care of the hydraulic inspection. Bryan commented that in the area of 187 Pickpocket Rd the shoulder on the right hand side is very low.

Menter asked Robinson about putting the flags up in the center of town for Veteran's Day. Robinson mentioned that several of them are in need of replacement. The Board told him to let Julie know how many and we'll get them replaced. Byrne suggests putting the line back in the budget for "Patriotic Purposes".

The Board discussed with Robinson, as Police Chief, the fact that due to working details, one officer worked 20 hours, had 4 hours off, then worked an additional 16 hours. Byrne recommended a policy limiting the hours being worked for non-emergency work because with lack of sleep it could become a safety issue.

The Selectmen signed the following documents:

- Nomination form for Dr. Reiner to remain on as Brentwood's Health Officer.
- Notice of Intent to Cut for Eugenie Pratt Cook for her parcel on South Rd (224.001.000).

The Board reviewed a spreadsheet of health insurance options offered by LGC HealthTrust. Bryan made a motion to approve the Blue Cross BC3T15IPDED-RX10/20/45 Plan which has a \$150 deductible and \$15 co-pay at a 4.9% increase over current rates and the Matthew Thorton Blue option MTB20-RX10/20/45 which has no deductible and a \$20 co-pay at an increase of 6.9% over current rates. Artimovich seconded the motion; all voted in favor. Julie will work with departments to determine insurance figures based on the above health insurance change. Departments will be asked to do their best to make further adjustments to their budgets to bring them at or below the 2009 budgets.

The Selectmen voted on the following budgets:

- Legal: Bryan made a motion, seconded by Artimovich, to accept the Legal Budget in the amount of \$22,002. All voted in favor.
- Government Buildings: A motion was made by Bryan and seconded by Artimovich to approve the Government Buildings budget totaling \$47,111. All voted in favor.
- General Government: Artimovich made a motion to approve the General Government budget in the amount of \$27,749. Menter seconded the motion; all voted in favor.
- Code Enforcement: A motion was made by Byrne with a second by Waldron to approve the Code Enforcement Budget in the amount of \$17,269. All voted in favor.
- Recycling: The budget in the amount of \$57,151 was motioned for acceptance by Byrne and seconded by Waldron. All voted in favor.
- Rubbish Collection: Byrne made a motion, seconded by Menter, to accept the Rubbish Collection budget totaling \$107,471. All voted in favor.

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- Waste Disposal: Stevens noted that there has been a \$250 increase in dues which would bring their total budget to \$108,020. Bryan made a motion to approve this budget for the amount indicated. Waldron seconded the motion; all voted in favor.
- Information Systems: This budget in the amount of \$15,430 was approved by all members following a motion by Artimovich and second by Byrne.
- Animal Control: Artimovich made a motion, seconded by Menter, to approve the Animal Control budget in the amount of \$2,042. All voted in favor.
- Street Lighting: A motion was made by Menter with a second by Byrne to approve the Street Lighting budget of \$444. All voted in favor.
- Insurance: Total budget request is \$82,967. Bryan made a motion to approve this amount with a second by Menter. All voted in favor.

Julie has plugged budget figures into her budgeting software and found a few discrepancies with some of the departments. She will touch base with them and try to get them explained or corrected.

Artimovich made a motion, seconded by Waldron, to go into nonpublic session per RSA 91-A:3, II(a) to discuss department head evaluations. Bryan, Artimovich, Waldron, Byrne and Menter voted in favor.

Following nonpublic discussion, Artimovich made a motion, seconded by Bryan, to come out of nonpublic session and seal the minutes. Bryan, Artimovich, Waldron, Byrne and Menter voted in favor.

Byrne passed along that the mold smell in the Town Office Building is back. Julie will speak with Jim about it to see what he recommends.

At 8:20 p.m. a motion was made by Artimovich with a second by Waldron to adjourn. All voted in favor.

Respectfully submitted,

Julie Stevens