

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF 3/31/09 MEETING

Convened: 6:15 p.m.
Present: Jeffrey Bryan
Andrew Artimovich
George Waldron
Jane Byrne
David Menter

The Board met and reviewed payroll, accounts payable, and signed the register. The Board signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report.

Byrne made a motion to open discussion on the minutes of the 3/24/09 meeting. Waldron seconded the motion. Byrne requested that the paragraph at the top of pg. 2 that discusses the cots be changed to read that they will be stored downstairs in the Emergency Management office rather than downstairs of the Town Office. Secondly, the members asked that the minutes read that the motion that carried regarding detail rates increasing to \$39 applies to all details except Utilities. All voted in favor of the minutes as amended.

The Board reviewed the notes:

- The PD is getting an estimate to put up a wall for Randy's office.
- Northside Carting will put together pricing for 2 bulky goods pick-up options: option one is to have a central location for residents to bring the goods and put them into a dumpster for Northside to pick-up; or option 2 is to have Northside drive through town and pick-up.
- In response to an inquiry by Fire Chief Kevin Lemoine regarding the bid process for a new utility truck, Waldron made a motion to go through the formal bid process including advertising it in at least 1 newspaper. Byrne seconded the motion; all voted in favor.
- The Selectmen gave permission for the recreation department to use the Town Office for baseball/softball photos on Sunday, 4/19. If weather permits, the photos will be taken outside.

David Hynes of the Department of Revenue and Jim Michaud, Town Assessor, were in to discuss the assessment review process conducted by the DRA. Hynes gave a handout to all members explaining the purpose and procedures of the review. He explained that this is Brentwood's second assessment cycle. The only issue during the first review was that Brentwood is one year behind the state in its revaluation process. He hopes that we can eventually get the two in line. Hynes went on to review every aspect of the 2009 Assessment Review Guidelines grid that was included in the packet that was handed out. He explained that he does need to do a physical inspection of a random selection of properties. The DRA will mail out cards to selected residents informing them of this and he will notify the Police Department before he starts the property inspections. Bryan mentioned that if given enough notice we can also include information in the Brentwood Newsletter and on the town's website. He anticipates beginning the review in June or

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF 3/31/09 MEETING

July. He said the only cost to the Town will be the printing of the tax maps and approximately 60 property cards.

Gil Tuck, Building inspector, was in with the following building permits which the Selectmen signed:

- Randy Rickabaugh of 70 Lyford Lane for the installation of a 14 kw generator.
- NKG Realty Trust of 99 Pine Road to finish off an area of the 2nd floor for storage. He has submitted stamped drawings.
- Philip Nickola for the addition of a mud room and game room in the existing basement at 32 Robinson Street.

Tuck also mentioned that he has come across a pole barn at a residence in the Cross Drive area that was constructed without a permit. In addition, there is some concern as to whether or not it meets wetland setback requirements. He will check with the RCCD folks to determine the actual wetlands delineation then determine if it meets the requirements. In the meantime, he has asked that the resident come in and complete a building permit.

The Board signed/reviewed the following documents:

- Appointment slips for Mike Hureau and Richard Rowe for continued membership on the ZBA.
- An Intent to Cut for Ladd Revocable Living Trust of 2 Mill Road.
- An abatement, as recommended by Jim Michaud, for Gerald & Laurel Hipke of 180 South Road.
- 2 copies of a Permit to Operate a Dragway for NE Dragway. We are in receipt of the \$100 fee.
- A letter to Richard Chamberlain as discussed at the 3/24/09 meeting.
- A group wanting to rent the BCC requested a waiver of the certificate of insurance. The Board did not approve a waiver and asked that it be explained that Local Government Center offers rental insurance.
- Menter made a motion, seconded by Waldron, to allow the recreation commission to add the following wording to the BCC rental application: Cancellations within 14 days of the event will forfeit the \$100 cleaning deposit. All voted in favor.

Wayne Robinson, Road Agent, was in to discuss a letter received from Bell & Flynn regarding the extension of their 2008 contract to include projects completed prior to 6/1/09. Bell & Flynn presented 3 different options for the work needed on Crawley Falls Road. Robinson indicated that he prefers option #1 which would include reclaiming, grading & compacting, installing gravel shoulder, and constructing a 2" binder on all of Crawley Falls Road; a 1" surface on the section from the southerly end of Rte 125 to South Road; and all of the above work on the area of Pickpocket where the split intersection will be replaced with a T-type configuration. Next year they would put the surface on the remainder of Crawley Falls Road. Artimovich made a motion, seconded by Waldron, to extend Bell & Flynn's 2008 contract. All voted in favor.

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF 3/31/09 MEETING

Robinson then mentioned that he has an appointment with Steve Cummings tomorrow, 4/1/09, to look at the South Rd Bridge.

The Selectmen discussed the report received from Hoyle, Tanner regarding the Crawley Falls Bridge. Although they had not had time to review the entire report, it appears that Hoyle, Tanner is estimating the cost to be \$1.2 million rather than the \$325,000 estimated by the NH Dept of Transportation. The Board asked that a letter be sent to Nancy Mayville asking for an explanation of the huge discrepancy. Byrne made a motion to allow Bryan to sign the letter on behalf of the Board in order to expedite the process. Waldron seconded the motion; all voted in favor.

Byrne made a recommendation that a letter be sent to John Ricci of Ricci Construction thanking him for all of his time and work on the Fire Station project. Bryan suggested that perhaps Byrne could draft the letter as secretary to the Building Committee. Byrne agreed.

Bryan opened the floor to public comment/questions:

- John Kennedy said he had heard a complaint about Carl Rullo's dumpsters being full. Bryan explained that we recently investigated that situation upon receipt of another complaint and found he was in compliance. Bryan said he will check again.
- Duane Demeritt asked for an explanation as to why he did not receive the step increase he was promised and others, one individual in particular, did. Bryan explained that the individual he is referring to has taken on new responsibilities. Bryan further explained that employee complaints should be discussed with their supervisor who in turn should come see the Selectmen if needed.
- Butch Whitehouse said he disagrees with discussion that took place at last week's meeting regarding going into nonpublic session to discuss an elected official. He explained that the Right-to-Know Law does allow for that to take place.

At 7:50 p.m. Artimovich made a motion, seconded by Menter, to adjourn. All voted in favor.

Respectfully submitted,

Julie Stevens