

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF 12/22/09 MEETING

Convened: 6:30 p.m.
Present: Jeffrey Bryan
Jane Byrne
David Menter
George Waldron

The Board met and reviewed payroll, accounts payable, and signed the register. The Board reviewed and signed the recreation manifest.

Jonathan Ellis was in to present the weekly Treasurer's report. Ellis asked for permission to disburse the 2008 impact fees to Swasey School in the amount of \$6,537.59; Coop Middle School for \$2,189.71 and Exeter Area High School in the amount of \$3,214.70. Byrne made a motion to approve the disbursements. Waldron seconded the motion; all voted in favor.

The Selectmen reviewed the minutes of the 12/15/09 meeting. Waldron made a motion, seconded by Menter, to approve the minutes as written. All voted in favor.

Bryan said he wanted to discuss the warrant article for the new fire station. He feels there really should be a building committee formed because the building the fire department is proposing now is a smaller building than previously proposed. Bryan believes that if it is a smaller building it should go back out to bid. Bryan said they are now looking at a 7-bay facility rather than 9-bay. Bryan said if the Board of Selectmen is going to put their backing behind a new fire station there should be a committee for overseeing the construction of a fire station. Byrne responded that if we get that far, we can appoint a committee for that purpose. Bryan said they are not submitting the same building that was submitted last year so they can't just give it to the same contractor because it's a different building, it should go out to bid. Waldron agreed. Bryan added that they have new plans and should have a new committee to oversee the bidding process. Bryan made a motion to create a new fire house committee including anyone interested in joining it. Byrne questioned if it would exclude previous committee members. Bryan responded anyone who was on previously and is willing to join again would be welcomed. John Kennedy, who was a former building committee member and part of the audience, volunteered to again be on the committee. Menter seconded the motion to create a new fire house committee. Bryan, Byrne and Menter voted in favor; Waldron was opposed.

The Board reviewed the notes:

- Walter Mitchell said the easement deeds they reviewed are for slopes of the road not for slopes of the bridge. He agreed with Hoyle, Tanner that unfortunately these easement deeds do not solve our problem. Bryan reminded the Board that they have nothing in the works for a "taking" of the two other easement areas that have not been signed off on yet. The Board agreed that they need to get something going on these other two parcels. The Selectmen discussed making a monetary offering to the others and saving the cost of having appraisals done. They would like to have Town Counsel draft a document to this affect.

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- A couple of representatives for the Willim family came to the Selectmen's office to discuss the court order that Willim is to reimburse the Town for attorneys' fees. The gentlemen indicated that Willim owed \$185,000 on the house and the bank is buying it for \$130,000. They are aware that there has been a document recorded at the registry and are concerned this will be an issue during the sale and are wondering what, if anything, the Selectmen are willing to do about it. The total amount of legal fees associated with the Willim matter is \$8,239.89. The Board decided they will still expect payment of that amount.
- There is an "in-person" appeal hearing for NH Employment Security tomorrow a.m. that Julie, Jeff and Wayne Robinson will attend.
- Julie met with the Dept. of Labor Investigator last week and it is his determination that we owe a former officer \$313.55 for time doing homework. The Board was reminded that we received a determination from LGC legal counsel at the time that we did not have to pay for homework. The Selectmen discussed the future repercussions of paying for this homework time. Stevens explained that the options are that the Board can sign and submit the paperwork indicating that they will pay the officer, they can contact town counsel for their opinion, or the Board can opt not to sign it and it will get forwarded to the next level at the Dept of Labor. Byrne made a motion not to sign and move it to the next level of the Dept of Labor. Bryan seconded the motion; all voted in favor.
- Stevens distributed copies of an Invitation to Bid on Gasoline/Diesel to be delivered to the Highway Shed. The Board said it looks fine and would like it advertised in the Union Leader and Carriage Towne News. Bids will be due on 2/2/10.

Elyse Seeley, chair of the Budget Committee, had a couple of housekeeping issues to discuss. She asked how the Selectmen feel about the "big picture" of budgets for next year. Byrne responded that she feels better than last year. Seeley continued that the Swasey School Board has gone back to the drawing board to try to cut their budget and will meet on 1/4/10. The Budget Committee meets again 1/11/10. Menter questioned whether or not the school will be able to cut their previously proposed budget by the 4.9% that it was up from last year and come in with a zero increase. Seeley said they didn't think so but that Superintendent Michael Morgan says they will try to do that. The Budget Committee only has a couple more budgets to finish up. They will look at warrant articles on 1/11/10. They plan to once again include Budget Committee recommendations on all money related warrant articles.

Gil Tuck, Building Inspector, was in with a building permit renewal for Eric Winch of 204 Pickpocket Road. The Selectmen signed the renewal.

Donna Lane, Grant Administrator and Laurel Bistany of Rockingham Economic Development Corp (REDC) were in attendance for the public hearings and had informational packets available.

At 7:00 p.m. Bryan opened the first public hearing regarding a proposed application to the Community Development Finance Authority (CDFA) for up to \$160,000 in

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Community Development Block Grant Funds. Donna Lane discussed the proposed application and explained that \$145,000 of the \$160,000 will be subgranted to the (REDC) who will loan \$140,000 to United Machine located at 18 River Road in Brentwood. The funding will allow United Machine to purchase new equipment which will secure additional contracts and create 8 additional jobs, of which at least 60% will be for persons from low and moderate income households.

Bryan asked if there was any public comment. Following no response, Bryan closed the hearing at 7:02 p.m.

Bryan opened the second public hearing at 7:02 p.m. to review Brentwood's Housing and Community Development Plan. Bryan again turned the floor over to Donna Lane. She explained that the changes that are being proposed to the Plan already in existence are to add the following statements as required:

These goals are consistent with Brentwood's Master Plan and Ordinances.

Any federal CDBG grant funds awarded to address any of these goals shall be expended consistent with national objectives and shall, at a minimum, provide improved housing in accordance with Section 8 standards, be used for public facility projects, employment opportunities, or feasibility studies. All CDBG funded projects, shall primarily benefit low and moderate income persons or households, and shall not benefit moderate income persons or households to the exclusion of low income persons or households.

Bryan asked for any public comment of which there was none. Bryan closed the hearing at 7:05 and opened the third hearing.

The third hearing was to discuss the Residential Antidisplacement and Relocation Assistance Plan that the Board had reviewed prior to tonight's meeting. Lane indicated that although the project in hearing #1 does not involve any displacement or relocation of persons or businesses, the Town is required to adopt such a plan. She explained that the plan outlines the measures that would be taken to find comparable, suitable housing for persons or businesses displaced or relocated.

Again, Bryan asked for public comment and there was none received. Bryan closed the hearing.

The fourth and final hearing was opened by Bryan at 7:06 p.m. The purpose of this hearing was to discuss the progress of the RAST (Recycled Asphalt Shingles Technology) CDBG project. The floor was again turned over to Lane. She explained that not only are they required to have a public hearing before requesting funding for a new CDBG project, but also another during the life of the project which is the reason for this hearing. Lane asked Laurel Bistany to speak to the status of the RAST project. Bistany informed the Board and those in attendance that RAST received some additional equity funding and are now up to 6 new employees. They are just finishing trials on their latest product and hope to get the line running on that in the next 3-4 weeks and this should result in some nice job creation in the spring. The eventual goal is 25 new full time jobs.

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Upon questioning by Bryan, there was no public comment. Bryan closed the hearing at 7:08 p.m.

Waldron made a motion, seconded by Byrne, to adopt the updated Housing and Community Development Plan. All voted in favor. Waldron made a motion to adopt the Residential Antidisplacement and Relocation Assistance Plan. Motion was seconded by Byrne; all voted in favor. Waldron then made a motion to approve the submittal of the application and to authorize the Chairman to sign and submit the application, and upon approval of the CDBG application, authorize the Chairman to execute any documents which may be necessary to effectuate the CDBG contract. Byrne seconded the motion; all voted in favor.

The Board signed the following documents:

- 2010 Rockingham Planning Commission Contract
- Byrne made a motion, seconded by Waldron to authorize Bryan to sign a Special Permit to Construct a Sewage Disposal System for 39 Stevens Drive. All voted in favor.

Waldron made a motion not to meet next week, 12/29/09. Byrne seconded the motion; all voted in favor.

At 7:15 p.m. Waldron made a motion, seconded by Bryan, to adjourn. All voted in favor.

Respectfully submitted,

Julie Stevens