

BRENTWOOD BOARD OF SELECTMEN  
MINUTES OF OCTOBER 5, 2010 MEETING

Convened: 6:30 p.m.

Present: Kevin Johnston  
Andrew Artimovich  
Jane Byrne  
Jeffrey Bryan

The Board met and reviewed payroll, accounts payable, and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report.

The Selectmen reviewed the minutes of the 9/28/10 meeting. Bryan made a motion, seconded by Byrne, to approve the minutes as written. Johnston, Byrne and Bryan voted in favor; Artimovich abstained.

The Board reviewed the notes:

- Julie will be out of the office next Tuesday, 10/12, to attend the first of three classes on Financial Reporting & Accountability.
- The Board reviewed a letter from the landscaping company that did the work on the Peabody Dr. driveway regarding the letter that was sent to the property owner from the Board. Artimovich made a motion, that due to the resident having been given incorrect information from a Town employee, the ADS culvert be allowed to remain and to have the landscape company get in touch with Steve Cummings regarding the other issues. Bryan seconded the motion; all voted in favor. Johnston suggested putting a reminder in the Brentwood Newsletter that permits are required for driveway alterations.

The Selectmen signed the following documents:

- The Election warrant
- A letter of response to Attorney McKittrick regarding the Larson proposal.

Part-time Police Officer Chris Rothwell was in to introduce himself to the Board of Selectmen. He is a full time employee in Sandown.

Building Inspector Gil Tuck was in with the following permits:

- Roger Coughlin of 31 Prescott Rd to install an emergency generator.
- Mark & Jen Butenas to finish the 3<sup>rd</sup> floor of their home at 23 Lebreux St.
- D.R. Lemieux Builders, Inc. to erect a new house at 224 South Rd, Lot C.

Fire Chief Kevin Lemoine was in to discuss a few items with the Selectmen:

- He would like to take roughly \$670 from the ambulance revolving fund for tires on R2.
- Joe Bird will be attending an auto extrication class on the other side of the state and Lemoine would like permission for him to spend \$100 for 2 nights lodging rather than have him drive back and forth. Byrne made a motion to approve payment for lodging. Artimovich seconded the motion; all in favor.
- There is an organization called Police, Fire and EMS Foundation that started an award banquet. Lemoine nominated one of his employees for Firefighter of the Year and he won – Wayne Raymond. There will be a banquet at the end of the month where he will be honored.

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- Regarding the new station, Bryan noted that there will be a change order for a call box out in front of the building for \$915.98. Artimovich made a motion, seconded by Johnston, to approve the change order. All voted in favor. In addition there will be a change order for motion sensors for the lights in the amount of \$469.22. A motion was made by Bryan and seconded by Artimovich to approve the motion sensors. All voted in favor.
- Bryan reported that there could be a possible issue with being compliant with national electric code 708. The building is 701 compliant. A couple of years ago a new code was established (708) that neither the fire station building committee nor the contractor were aware of. The Board will discuss it when all members are in attendance. Artimovich questioned if this issue could in any way affect the generator grant. Lemoine said they will definitely be getting the Seabrook portion of the grant and are waiting to get confirmation on the State's portion.

Wayne Robinson, Road Agent & Police Chief, discussed the following with the Board:

- An employee that was injured on 9/9 did not report it until 9/30. The employee has a doctor's appointment on 10/6/10. It was advised that the employee should receive a verbal warning for not following proper procedures of reporting the injury right away to the immediate supervisor. Robinson said if it is found that the employee must be on light duty that he does not have any light duty work available.
- Bryan made a motion, seconded by Artimovich, to approve a request by Denny Wood to receive an advance of 10 hours on his earned time. All voted in favor.
- Robinson said the metals have not yet been removed from the highway shed. Byrne made a motion to have Julie call Mr. Webb. Johnston amended the motion by asking that a letter be sent rather than a phone call. Bryan seconded the motion and added to authorize Johnston to sign the letter. All voted in favor of the motion as amended. Artimovich suggested that the letter include that the dumpster(s) need to arrive by 10/13 and all metals removed by 10/22.
- Robinson reviewed the correspondence that has been sent and received by the Selectmen regarding the driveway on Peabody Drive. Johnston reminded Robinson that the document for the employee file has not yet been received.

The Board reviewed the budgets for Town Administration, Town Meeting, Election, General Government, and Debt Service.

Artimovich made a motion, seconded by Bryan, to have the chairman complete the Town Administrator's evaluation and the Board would then go into nonpublic to review it. All voted in favor.

At 8:00 p.m. a motion was made by Artimovich and seconded by Bryan to adjourn. All voted in favor.

Respectfully submitted,  
Julie Stevens