

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF 9/28/10 MEETING

Convened: 6:30 p.m.
Present: Kevin Johnston
Jane Byrne
David Menter
Jeffrey Bryan

The Board met and reviewed payroll, accounts payable, and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report.

The Selectmen reviewed the minutes of the 9/21/10 meeting. Byrne made a motion, seconded by Bryan, to approve the minutes as written. Johnston, Byrne and Bryan voted in favor; Menter abstained.

The Board reviewed the notes:

- No one has expressed an interest in the Alternate Representative position on SRRDD 53B. Byrne said she will consider it.
- The Board would like to get pricing for 4 security cameras for the Town Office building.
- The Selectmen reviewed a letter of response from Hoyle, Tanner which included an estimate of about \$15,000 to perform the necessary tasks involved in the Larson request and a list of concerns they have associated with the request. The Board agreed they would like a letter sent to Larson indicating that the engineers have expressed a lot of concerns about the request for the work on her retaining wall and that the cost involved for the Town is more than they are willing to pay. Therefore, they have to move forward with the eminent domain process.
- The Board discussed a letter from Steve Cummings regarding the "after-the-fact" driveway application for the residence on Peabody Drive. In the letter, Cummings expressed 3 areas of concern that he believes need to be addressed before a permit is issued. Bryan made a motion to send a letter to the resident requiring that all 3 items be addressed and giving Johnston permission to sign the letter. Menter seconded the motion. Johnston, Menter and Bryan voted in favor; Byrne abstained.
- The recreation department has confirmed that football will be over by the November election so parking should not be a problem.
- Bryan made a motion, seconded by Menter, to approve payment of the next Ricci bill. All voted in favor.
- Stevens asked if it is ok to go ahead and schedule the police and fire for their annual physical evaluations. She passed along that she was reminded that should a member of either department be required to go out on short term disability as a result of the exam, the shifts will need to be covered. The Board agreed to go ahead and schedule the exams.
- The Board agreed not to participate in the planning of a Holiday Party this year. If the employees want to get together and plan one on their own, that is fine.

Charlie Gargaly of the School Board was in to discuss a letter that was sent to Joan Ostrowski regarding the Supervisors of the Checklist compensation. He explained that they did budget \$125 for this in the 2009/2010 budget. This reflects \$8/hour for 5 hours for the 3 Supervisors.

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Gargaly reviewed the events that had transpired between the time of the district meeting and the date of the letter. He said the \$8/hour figure came from the amount paid for their participation at the Cooperative School District meeting. He checked with other Towns in the SAU and found the \$8/hour is comparable to what the Supervisors are paid elsewhere. Supervisors Mary Clancey and Martha Clark joined the discussion. Mary explained that the Supervisors feel very strongly in taking the necessary steps to protect the School District and the Town from nonregistered voters; they go above and beyond what is required. She continued that they never participated in the discussion regarding how much they would get paid either by the Town or the School. Gargaly suggested that they not only include their time at the School District Meeting but also the time spent preparing for it, traveling to and fro, and post meeting activities. To avoid confusion about how to submit for pay, Gargaly said he will provide them with a form at the meeting. The Supervisors were reissued their checks from the 2010 meeting and asked to resubmit for any additional time for prep and follow-up. The Board thanked them all for coming in.

Building Inspector Gil Tuck was in with the following permits which the Selectmen signed:

- Micah Raynowska of 4 Sherman Ave to erect a 16'x12' storage shed.
- Mark Thompson of 217 North Rd to erect a farmer's porch, a cathedral ceiling in the living room and replace windows.
- Renewal of a building permit for Verizon Wireless to add an equipment shelter, generator and 3 antennas at the existing tower site located at NE Dragway's parcel at 152 Rte 27.

Johnston opened a bid from Monarch Electric which included 3 options:

1. To relocate the existing generator from the Fire Station to the Town Office in the amount of \$6,850.
2. To install a new 80kw generator at the Town Office for \$32,056.
3. To install a new 30kw generator at the Town Office for \$18,640.

The bids we had received previously from KAP Corp. were:

1. Reinstall generator currently at Fire Station to Town Office \$35,000
2. New 75kw generator at Town Office \$41,000

A motion was made by Byrne and seconded by Menter to award the bid to Monarch to move the existing generator and pay for it through town and police impact fees. All voted in favor.

The Board reviewed the following budgets:

Executive Office

-Salaries level funded

-Kevin Lemoine is recommending keeping LOSAP the same at \$6,000

-Advertising/Notices was lowered by \$100 based on previous years' actuals.

-Books & Publications reduced to \$1 to keep line open.

-Result is a total budget of \$21,965 which is a .67% decrease from 2010.

-Bryan made a motion, seconded by Byrne, to approve the Executive Office budget in the amount of \$21,965. All voted in favor.

Legal

All line items are proposed to stay level funded with a total budget of \$22,002. Bryan made a motion to approve the Legal budget as proposed. Byrne seconded the motion; all voted in favor.

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Regional Associations

- There are still 5 agencies at this point that have not submitted requests for 2011.
- Lamprey Health Care has been included as a warrant article for the past 3 years which now means it becomes part of the operating budget. They have increased their request, however, from \$1500 to \$2100.
- SeaCare Health Services was included as a warrant article in 2010 for the first time. No request has been received for 2011.

Waste Collection

- It is being proposed to do away with the white goods collection which added \$1,297 to the 2010 recycling line. Only about a half dozen residents have participated in the past couple years. Residents can put most white goods in the metals pile.
- We still have approximately 50 recycling bins on hand. That should get us through 2011.
- The contract with Northside Carting changes as of 4/1/2011 and the increase is based upon the Consumer Price Index increase/decrease during the previous 12 months. Currently that stands at 2.8% but will want to be recalculated in a few months. This holds true for both rubbish collection and recycling.
- Proposing a reduction in landfill fees to \$100,000 based on actuals from the past couple years.
- SRRDD Dues will decrease to \$4,200 in 2011 primarily based on a reduction in administrative expenses. Also included in this line item is \$250 for NRRA.
- The Board will want to wait to vote on this budget until we get a more accurate CPI figure.

Health Officer

- Being level funded at \$100 in hopes that Dr. Reiner will continue on next year. He has always donated his \$100 stipend to the Library.

Welfare

- Salaries will be reevaluated when a decision is made with the COLA.
- Recommending a reduction in direct assistance line by \$500 based on actual expenditures of past couple years.

Government Buildings

- Custodian salary is an unknown until a decision is made regarding the COLA and whether or not Recreation will pay a portion.
- All line items are recommended for level funding other than heating oil/gas which is proposed for a reduction of \$300 and a \$40 increase in the fire alarm contract line to more accurately reflect fixed costs.

At 8:05 p.m. Menter made a motion, seconded by Johnston, to adjourn. All voted in favor.

Respectfully submitted,

Julie Stevens