

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF 9/14/10 MEETING

Convened: 6:30 p.m.
Present: Kevin Johnston
Andrew Artimovich
Jane Byrne
David Menter
Jeffrey Bryan

The Board met and reviewed payroll, accounts payable, and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report.

The Selectmen reviewed the minutes of the 8/24/10 meeting. Byrne made a motion, seconded by Menter, to approve the minutes as written. Johnston, Artimovich, Byrne and Menter voted in favor; Bryan abstained.

The Board reviewed the notes:

- The cost of the new fiberglass doors needed at the Town Office is: \$290 for upstairs and \$275 for downstairs. Artimovich made a motion, seconded by Byrne, to approve the replacement of the doors. All voted in favor.
- The Board reviewed and discussed the COLA document provided by Howard Cadwell. The Selectmen decided they will wait to find out what it happening with health insurance rates before making any decisions about COLA and step increases for next year.
- The Board reviewed and discussed a document that would be used for name and/or address changes of property ownership. A motion was made by Bryan and seconded by Artimovich to utilize the form. All voted in favor.
- Haunted Acres has an outstanding police detail billing balance from last year and it is almost time for them to reopen. Artimovich made a motion that since that detail would be located in Epping, the detail shall get filled and paid through Epping. Bryan seconded the motion; all voted in favor.
- Artimovich made a motion with a second from Bryan to allow the Emergency Management Director to have a town-issued Nextel and pay for it from his budget. All voted in favor.
- The Board members agreed that the Town will pay for the utilities at the existing fire station through the end of the year and then they will be the responsibility of the Firemen's Association. They asked that a letter be sent to the Firemen's Association informing them of this.
- Bryan reported on the status of the construction of the new Fire Station. They are on schedule and the keys should get handed out around the first week of November. The Open House would be scheduled sometime in the spring. He explained that there may be an issue there about being "701 compliant" which is a new code issue that has to do with the sprinkler system working if the power goes out. The State Fire Marshall will be coming to meet with them next week to see if the Fire Station meets the requirements. The Board then reviewed the following change orders related to the construction of the new fire station:

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-Artimovich made a motion to approve Change Order #5 in the amount of \$821.43 for a wall hung lav in the washroom. Menter seconded the motion; all voted in favor.

-A motion was made by Artimovich and seconded by Menter to approve Change Order #8 in the amount of \$2,021.07 for 9 3-button wall operators for the garage doors. All voted in favor.

-Artimovich made a motion, seconded by Byrne, to approve Change Order #9 in the amount of \$254.11 to add an exterior pull station (labor only). All voted in favor.

-Change Order #10 in the amount of \$2,363.82 to furnish/install all wiring (no equipment or programming) and labor to run the PA system from the new phone system was moved for approval by Byrne and seconded by Menter. All voted in favor.

- The Selectmen discussed the draft of the Agreement for Private Duty Assignment that has been reviewed by Town Counsel. Artimovich made a motion to approve the document. Bryan seconded the motion; all voted in favor.

Menter made a motion, seconded by Johnston, to go into nonpublic session per RSA 91-A:3, II(a) to discuss a personnel matter. Johnston, Artimovich, Byrne, Menter and Bryan voted in favor.

Following discussion, Bryan made a motion to come out of nonpublic session and seal the minutes; Byrne seconded the motion. Johnston, Artimovich, Byrne, Menter and Bryan voted in favor.

Wayne Robinson was in to discuss a few items:

- The highway dept has received a few prices for sand based on 2,100 ton:
 1. Torneo - \$11.40/ton for washed sand
 2. Pike - \$12.75/ton for dry screened sand
 3. Beebe - \$11.25/ton for washed sandBryan made a motion, seconded by Byrne, to accept Beebe's bid. All voted in favor.
- The highway dept has received a price for hauling away the metals at the highway shed. Artimovich mentioned that Mr. Webb has repeatedly asked to be included in this bid and suggested we give him an opportunity to submit one. All agreed.
- The Judah's of Crawley Falls Antiques are having their annual event this weekend. Robinson said they will monitor the traffic. He said they inquired about parking on the Town property by the ball field there. The Selectmen do not want them to park there as they may end up on the Lindon property. They suggested using the Library parking lot after noon time or the existing fire station parking lot. Robinson said they have done that in the past.

The Board signed the following documents:

- A motion was made by Johnston and seconded by Bryan to send a letter to Buxton Oil confirming they were awarded the heating oil bid and to lock in to the fixed rate of \$2.499 for the first year. All voted in favor.

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- The Dept of Revenue is looking for authorization to electronically notify the Town of the tax rate. Bryan made a motion to approve Johnston to sign the authorization. Artimovich seconded the motion; all voted in favor.
- A motion was made by Menter and seconded by Artimovich to add the following to the Selectmen's Board Meeting Policy: Media inquiries shall be directed to the Chair of the Board; communications on behalf of the Board to the media shall be from the Chair or designee. Johnston, Artimovich, Menter and Bryan voted in favor; Byrne was opposed.
- The following building permits:
 1. Guy Richards of 3 Prescott Rd to erect a garage (provided it meets all the set back requirements).
 2. Steven & Elizabeth Ibbitson of 113 Scrabble Rd to install a 12 kw generator.
 3. John & Jennifer Campbell of 32 Dudley Rd to finish the area over the garage.
 4. Carrie & Steve Shaw of 52 Peabody Drive to install an in ground pool.
 5. Pam & Ray Green to add a covered deck at 74 Lake Rd.
 6. Charles Armstrong for the addition of a screened porch at 43 Crawley Falls Rd.

At 8:00 p.m. a motion to adjourn was made by Bryan and seconded by Artimovich. All voted in favor.

Respectfully submitted,

Julie Stevens