

**Town of Brentwood  
Budget Committee Meeting  
Minutes of January 12, 2009**

Present: Jane Byrne Chairman, Tracie May, Bob Mantegari, Bill Faria, Elyse Seeley, Ken Christiansen, Jeff Bryan Selectmen's Rep, and Jason Clark Swasey School Committee Rep.

The meeting was called to order at 7:10 PM

**Prior meeting minutes approved**

Elyse made a motion to accept the 1/05/09 minutes with the addition of the voting schedule. The motion was seconded by Bob and carried.

**Prior "Punch List" Items reviewed:**

1. OPEN - Recreation Dept. revolving fund.
  - Wayne St. Hilaire will be attending the 1/19 BudComm meeting to discuss the purpose and proposed cap on the Revolving Fund for the Recreation Dept.
2. UPDATE - Elyse provided the BudComm with the Exeter Region Cooperative Budget Summary FY 2009-2010. The new Superintendent had requested and received budget proposals that resulted in a net reduction of .75% from FY 2008-2009.
  - The Advisory Board voted to accept the proposed reductions. Elyse clarified that a vote against the Proposed Budget would mean the Default Budget would be approved (and it has *higher* costs than the Proposed Budget).
  - Voting on the CO-OP Education Budget will be on 1/13, after which time the Advisory Board will review it.
3. UPDATE – Jason has received updates on the following information and will be bringing it to the 1/19 meeting.1.) amount of funds returned to the Town from SAU16 and Swasey; 2.) explanation of the following line items: Support Services Other - Retirement Certified and Retirement Non-certified; and salary line for Special Educ Aides.

**Town of Brentwood Budgets (Jeff Bryan).** Jeff provided a set of the 1/12/09 Budget Worksheet – Expenditures for the town's departments budgets. The BudComm voted and approved department budgets in the sequence 01-4130.10-130 through 01-4197.10-560. A list of the Departments and the approved amounts will be prepared following the 1/19 meeting.

**Brentwood School Board.** General follow up discussion of proposed Brentwood District School Budget as reviewed on 1/5/09. Revised BudComm questions were sent along to Principal Ostrowski and Walter Pierce (of SAU 16). The questions on Salary line items remain the main area of discussion. Walt to provide a spreadsheet specifying run rates for 2008-09 and a comparison to proposed 2009-10.

**Cooperative Advisory Board (Elyse Seeley). See note above.**

**Next meetings:** January 19 and 26<sup>th</sup>, and February 5 (Warrant Articles) and 7<sup>th</sup> (@ 9:00 AM for public hearings on Town and Swasey school budgets). Rain date for the 2/7 meeting is 2/9 at 7:00 PM.

Brentwood Budget Committee  
Voting Schedule  
2009

The Budget Committee may be voting approval of budgets according to the following schedule.

January 12, 2009

Board of Selectman, Town Administration, Town Meeting, Town Clerk/Tax Collector  
Voter Registration, Accounting and Audit  
Treasury, Data Processing, Budget Committee  
Revaluation of Property, Planning Board, ZBA  
General Government Buildings, General Government Maintenance  
Cemeteries, Insurance not Allocated, Dues

January 19, 2009

Police, Highway, Animal Control  
Fire, Ambulance, Emergency Management, Joint Loss, Code Enforcement,  
Solid Waste Collection, Solid Waste Disposal, Health Agencies, Health Officer,  
General Assistance

January 26, 2009

Parks & Recreation, Library  
Conservation Commission  
Debt Service Notes, Other Financial Uses  
Matching Funds and Grants  
School Budget

All budgets are subject to reconsideration upon recommendation.

The meeting adjourned at 9:00.

Minutes taken and reported by Tracie M May